



GOVERNING BOARD

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City of Sacramento

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Board of Supervisors
County of Sacramento

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County of Sacramento

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**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, October 4, 2018

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

**REVISED
AGENDA**

PAGE NUMBER

I. Call to Order/Roll Call/Pledge of Allegiance

- ▶ Recognition of Long-term Employees (all 20 years):
 - Marlo Lopez, Site Supervisor;
 - Laura Marchi, Head Start Teacher
 - Alicia Andrade, Head Start Teacher
 - Toni Curso, Workforce Development Professional III
 - Alma Galindo, Head Start Teacher

II. Consent Items

- | | | |
|----|---|-------|
| A. | Minutes of the September 21, 2018 Special Board Meeting | 1-8 |
| B. | Approval of Claims and Warrants | 9 |
| C. | Approval to Amend Appendix A of the Conflict of Interest Code for the Sacramento Employment and Training Agency (Legal Counsel) | 10-13 |

III. Action Items

A. **GENERAL ADMINISTRATION/SETA**

1. Reappointment of the Public Representative Member to the SETA Governing Board (Kathy Kossick) 14
2. Approval of Retiree Medical Insurance Subsidy for Calendar Year 2019 (Victor Han) 15-16
3. *Approval to Extend the Memoranda of Understanding Covering Employees in the Head Start Unit, Clerical, Technical, and Analytical Unit, and the Supervisory Unit through December 6, 2018* 16A

B. **WORKFORCE DEVELOPMENT DEPARTMENT: None.**

Refugee Services
Community Services Block Grant
One Stop Services

C. **CHILDREN AND FAMILY SERVICES**

1. Approval of the Attendance Policies and Procedures of the SETA Head Start/Early Head Start Program (Denise Lee) 17

IV. Information Items

- A. Presentation on Special Youth Grants (Terri Carpenter) 18
- B. Employer Success Stories and Activity Report (William Walker) 19-22
- C. Dislocated Worker Update (William Walker) 23-24
- D. Unemployment Update/Press Release from the Employment Development Department (Roy Kim) 25-41
- E. Head Start Reports (Denise Lee) 42-71

V. Reports to the Board 72

- A. Chair
- B. Executive Director
- C. Deputy Directors
- D. Counsel
- E. Members of the Board
- F. Public

VI. Adjournment

DISTRIBUTION DATE: MONDAY, OCTOBER 01, 2018

ITEM III-A – 3 – ACTION

APPROVAL TO EXTEND THE MEMORANDA OF UNDERSTANDING COVERING EMPLOYEES IN THE HEAD START UNIT, CLERICAL, TECHNICAL, AND ANALYTICAL UNIT, AND THE SUPERVISORY UNIT THROUGH DECEMBER 6, 2018

BACKGROUND:

Labor negotiations with the recognized employee organization, the American Federation of State, County and Municipal Employees (AFSCME), continue using the Interest-Based Bargaining (IBB) process and the Agency anticipates meeting through October 31, 2018. The MOUs expired on June 30, 2018 and were extended through October 4, 2018 to complete bargaining.

The IBB is a relationship building and collaborative process which has led to improved communication between the parties and successful completion of most aspects of the negotiation process. With continued efforts it is expected that the process can be completed by the end of October and that extending the agreements during the continuation of negotiations exemplifies the collaborative relationship which is being established.

RECOMMENDATION:

It is recommended that the three MOUs with AFSCME be extended to December 6, 2018 to continue the terms and conditions of employment while negotiations continue and are completed.